



Certified Nursing Assistant (CNA)

With Bismarck State College's Nursing Assistant Training Program students gain the knowledge and technical skills needed to secure a job as a certified nursing assistant (CNA) in a skilled nursing facility, acute care, home health care, hospital or clinic. The 80-hour program includes classroom instruction, supervised practical training and clinical practice, and can be taken for college credit or as non-credit training.

Upon completion of this course, the student will be able to:

- Perform basic nursing skills for clients in a variety of settings.
- Safely and effectively perform personal care skills.
- Recognize the physiological, emotional, physical and spiritual needs of clients.
- Demonstrate appropriate attitudes in giving nursing care.
- Exhibit proper ethical and legal behavior in giving nursing care.
- Demonstrate effective communication and interpersonal skills.
- Demonstrate behavior that maintains the rights of the client.
- Perform nursing care with regard to the principles of infection control.
- Acquire the proper knowledge and skills to respond to emergencies.

2023 Start Dates - Evening Classes

January 3 (Tues)	May 1	September 5 (Tues)*
February 6*	June 5*	October 2*
March 6	July 3*	November 6*
April 3*	August 7	

2023 Start Dates - Online Classes

January 23	May 22
March 27	June 19

Dates marked with * are available for credit

Student Requirements

Essential physical requirements for the Nursing Assistant program are:

- Ability to lift a minimum of 50 pounds during class, lab and clinical practice.
- Ability to attend an 8-hour clinical session with minimal resting periods.

If the student has a temporary/permanent condition limiting his/her ability to perform the essential physical requirements, please contact the program manager. Class attendance is an essential part of the educational process of this training and is mandatory.

Any student missing more than 8 hours of class time will be dropped out of the class regardless of the reason.

Length of Program *

The program takes 80 hours to complete. Of those, 41 hours are dedicated to classroom instruction; 19 hours to classroom supervised practical training, 16 hours for clinical practice and four hours to review and testing. Students can choose either a non-credit or for-credit option.

Medical Information (Health Requirements)

Students registering for the face-to-face or online CNA classes are required to have a TB skin test prior to the class start date. Test results can not be older than 12 months from the start of class. During the months of September through March students are required to provide proof of the seasonal flu vaccination. Proof of test results and vaccination need to be printed and brought to the course instructors by the first night of class.

Currently clinical practice is performed on the BSC Campus. Once our program is allowed back into clinical facilities, students will be required to adhere to the policies of the clinical facilities in regard to COVID-19 vaccinations. TB and vaccination services are provided by Bismarck-Burleigh Public Health or UND Center for Family Medicine.

Non-Credit Program

Non-credit classes are offered in the evenings January-November with registration accepted year-round.

- Monday – Friday, 6-10 p.m. and one Saturday, 6 a.m.-3 p.m.

The non-credit program cost is \$625 (includes book). Registration for class is due three working days prior to the start of class.

Refund Policy

Non-credit students must contact the BSC Continuing Education office at least three working days prior to the start of the class for a refund. A \$50 processing fee will be deducted from the amount refunded. If a student cancels after the class has started, the entire registration fee will be forfeited. Students can call (701) 224-5600 for more information.

For-Credit Program

For-credit evening classes are offered February, April, June, July, September, October and November, Monday – Friday 6-10 p.m. and one Saturday 6 a.m.- 3 p.m.

In order to receive college credit for the Nursing Assistant program, you must be enrolled at BSC which includes the submission of a BSC application form and a \$35 application fee.

For current fees to take the course for college credit, please contact BSC Student Finance at 224-5533 or stop by their office located on first floor of Schafer Hall. Payment in full is due prior to the start of the class. If a student is carrying a minimum part-time status, financial aid may be available.

For-credit students must contact the Nursing Assistant program manager to acquire a permission slip prior to enrolling. The Nursing Assistant class is a two-credit class and the credit will be applied within the semester the course is taken.

Refund Policy

For-credit students must contact the Student Records office regarding the dates and deadlines for dropping a credit course.

Online CNA

BSC is able to offer CNA coursework online several times each year. This class is a hybrid; students will complete all theory online, but will meet face-to-face for skills and clinical with an instructor. The course fee is \$650 (includes book). Online CNA is available as non-credit only. **Once the online class has been accessed, the entire registration fee is forfeited.**

English as a Second Language Students (ESL)*

For ESL students entering the CNA program it is highly recommended to take an English assessment exam prior to registration. To register for the exam, please contact the BSC Testing Services Coordinator at (701) 224-5658.

CNA State Exam*

Students will be able to take the State Nursing Exam after completing the Nursing Assistant class. Students will be notified of the testing date during their classroom instruction. The cost for the state exam is \$175 for a written exam and \$190 for an oral exam. The exam fee for non-credit students is due no later than two weeks prior to the exam date. Retest fees are \$90 per attempt for written and \$95 for skills.

CNA State Exam Challenge

Individuals may challenge the nursing assistant exam without training for a fee of \$200. These candidates are allowed three (3) attempts within six (6) months of testing to pass both portions of the exam. If a candidate fails three times - written, skills or both - the candidate is then required to complete an approved training program before being eligible to take the test again. Retest fees are \$90 per attempt for written and \$95 for skills. Students must contact Continuing Education to register for a challenge test.

Felony Disclosure

According to ND Administrative Code 33-43-01-03 and 33-43-01-22, CNA class applicants with a history that includes conviction of a crime substantially related to the qualification, functions, or duties of a certified nurse aide, home health aide, nurse aide, or medication assistant may not be allowed to begin the training program or take a challenge test without providing specific information relating to their background, criminal history, or impairment. An arrest, conviction, plea, or adjudication that occurred as a juvenile or through juvenile court authorities also applies.

All information disclosed will be reviewed by the North Dakota Department of Health before students will be allowed to begin class or test.

Program Location

BSC Donna S. Thigpen Health Sciences Building,
1133 College Drive, Room 144, Bismarck

bismarckstate.edu/cnatraining

To Register for CNA:



In Person

National Energy Center of Excellence
1200 Schafer Street, Room 107, Bismarck
Phone: (701) 224-5600 or
(1-877) 846-9387



Online

bismarckstate.edu/cnatraining
(ACH, Discover, Visa, MasterCard and American Express)



Mail (check payments only)

BSC Continuing Education & TrainND
PO Box 5587, Bismarck, ND 58506-5587

* Applies to non-credit and for-credit courses.